



## Sale of Alcohol Authorisation in Accordance with the Licensing Act 2003

This letter gives you Plumley Village Hall Management Committee's authorisation to sell alcohol at the following function/event held at the Village Hall:

**Date:** ..... **Time:** .....

**Description:** .....

The following responsibilities apply to those selling alcohol:

- Awareness of the Licensing Act 2003 (mandatory licensing conditions) Order 2010
- No alcohol to be sold or delivered to anyone under 18 years of age (a PASS proof of age card, photo driving license or passport can be accepted as proof of age. A soft drink or non-alcoholic drink may be provided, not a low alcohol drink.)
- No alcohol is to be sold to anyone who appears to be drunk or who is buying for someone who appears drunk.
- No alcohol is to be sold after 30 minutes from the end time of your function/event.
- Drunk & disorderly behavior must not be permitted.
- Smuggled goods must not be sold or kept on the premises.
- Anyone selling alcohol on the premises must be over 18 years old.
- If you suspect anyone is taking or selling drugs inform the police.

These responsibilities apply where sale is carried out under the authority of a Temporary Event Notice, as well as under a Premises License.

Note that the maximum penalty for breaking the law in these respects is a fine of £20,000 or 6 months in jail. Those attempting to purchase alcohol who are under 18, buying for someone under 18 or who are drunk or buying for a drunk are also guilty of an offence.

In case of questions or problems please contact the Bookings Secretary of any other Committee member. Contact numbers are posted on the Village Hall website & noticeboards.

Signed on behalf of Plumley Village Hall Management Committee:

Date:.....

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I hereby agree to comply with these requirements for the sale of alcohol:

Signed HIRER

Date: .....

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